

H-1B Departure from The Ohio State University

H-1B employee: Please fill out this form, obtain the signature of the human resources (HR) representative in your department and make a “H1-B Other” appointment to return it to the Office of International Affairs.

Scholar information

Last name: _____ First name: _____

Middle name: _____ Date of birth: _____

Ohio State employee ID #: _____

Phone before departure: _____ After departure: _____

Permanent email: _____

Department: _____

Departure information

Last date of employment at Ohio State: _____

- This will be your last day on payroll at Ohio State
- If you are going to another employer as an H-1B, there can be no gap in employment
- This does not include time you may be in the United States after your employment and H-1B end

Please indicate your plans:

- Going to another employer as an H-1B employee
- Changing to another status and remaining in the United States
- Leaving the United States
- Other: _____

Signatures

H-1B employee: _____ Date: _____

Department HR representative name: _____ Date: _____

Department HR representative signature: _____

Office of International Affairs Coordinator: _____ Date: _____