

Group Travel Abroad Registration Form for Activities Abroad

- Form should be submitted to [Emma Cook](#), Global Health and Safety Specialist
- Assessments should be submitted **at least 60 days** in advance of travel. Early submission is encouraged. For travel planned in April, May and June, it is recommended to submit by the end of February.
- It is strongly recommended to submit the assessment prior to confirming travel and logistical arrangements.

Departmental Contact Information

Organizing Department	
Name	
Ohio State email	
Phone	
Email	

Group Emergency Contacts

Primary contact who will be abroad with the group	
Name	
Ohio State email	
24/7 phone	
Primary contact who will remain at Ohio State and can be contacted in case of emergency	
Name	
Ohio State email	
24/7 phone	

Accompanying faculty and/or staff contact information (if applicable)

Name	
Role	
Ohio State email	
Phone	
Name	
Role	
Ohio State email	
Phone	
Name	

Role	
Ohio State email	
Phone	

Travel Information

Purpose of travel	
Destination and Dates(s)	(e.g. Berlin - 10/3/2023 - 10/31/2023)
Destination and Dates(s)	
Destination and Dates(s)	
Destination and Dates(s)	
Date of departure from U.S.	
Date of return to U.S.	

Travel Advisories

- Verify that your travel destination(s) is not currently to a risk designated country.
- Countries assigned an **overall risk rating of 3.25 for undergraduate students and 3.5 for grad students** or with an active **U.S. Department of State travel advisory** level 3 or 4.
- Will require an ITPC assessment by a group leader.

Travel Advisory	<input type="checkbox"/> Level 1 – Exercise normal precautions <input type="checkbox"/> Level 2 – Exercise increased caution <input type="checkbox"/> Level 3 – Reconsider travel (Requires an ITPC assessment) <input type="checkbox"/> Level 4 – Do not travel (Requires an ITPC assessment)
Overall Risk Rating from Crisis24	<input type="checkbox"/> Rating 1 – No risk <input type="checkbox"/> Rating 2 – Low risk <input type="checkbox"/> Rating 3 – Moderate risk (Requires an ITPC assessment) <input type="checkbox"/> Rating 4 – High risk (Requires an ITPC assessment) <input type="checkbox"/> Rating 5 – Extreme risk (Requires an ITPC assessment)

International Travel Insurance (for OIA use)

Ohio State mandates international health insurance for all students and faculty traveling abroad.

<input type="checkbox"/> Charged directly to participating students accounts	<input type="checkbox"/> Students will purchase their own GeoBlue coverage at the OSU provided rates
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Participant Information

#	First Name	Last Name	.number	EMPLID
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Accommodation Information

Dates of stay	Name of accommodation	Street address	Website

Additional Details, if needed