

INTERNATIONAL PARTNERSHIP AGREEMENTS

Renewal Statement Form

The Office of International Affairs oversees the development of new international partnership agreements and the renewal process of expiring agreements at The Ohio State University. [Partnership Renewal Requests should be discussed at the outset with your International College Liaison and Joanna Kukielka-Blaser at 614-292-9999 or \[kukielka-blaser.1@osu.edu\]\(mailto:kukielka-blaser.1@osu.edu\).](#)

The Renewal Statement Form (RSF) is an internal document and an integral part of the intentional partnership dossier. The RSF should be completed by the faculty member who is engaged in the relationship with the international partner. The completed RSF will provide motivation for the renewal of an expiring partnership agreement and will trigger the university review process.

Key Characteristics of International Partnerships:

1. International partnership agreements are explicit and self-contained
2. International partnership agreements should be based on active collaboration to be shaped and controlled for the mutual benefit of all partners
3. Pre-existing or established concrete activity is essential for goal-oriented, successful agreement outcomes
4. International partnership agreements must have the endorsement of an Ohio State academic unit and be in alignment with their respective college's internationalization strategy
5. Achieve institutional aspirations and enhance its reputation
6. Serve the scholarly and educational interests of faculty and students
7. Permit the conduct of friendly and sustainable institutional diplomacy
8. Enable Ohio State to reach its strategic goals for internationalization

Memorandum of Understanding (MOU) vs. Memorandum of Agreement (MOA) – Key Characteristics:

Memorandum of Understanding (MOU)	Memorandum of Agreement (MOA)
<ol style="list-style-type: none"> 1. Expresses an intent to explore a closer relationship with an institution 2. Publicly records the mutual interest to collaborate 3. Provides a symbolic foundation for the institutional relationship 4. Serves as a promissory note with varying degrees of motivation 5. Contains no financial commitments 	<ol style="list-style-type: none"> 1. Carries out the strategic international goals of Ohio State and provides diplomatic framework for institutional relationships 2. Codifies a partnership involving significant collaboration 3. Is a legally binding document 4. Specifies activities, resources, outcomes, obligations and limitations by each partner 5. Contains specific financial obligations 6. Includes Student Exchange Agreements and Cooperative Degree Programs

Please send a copy of the completed Renewal Statement Form to: Joanna Kukielka-Blaser at kukielka-blaser.1@osu.edu.

International Partnership Agreement Information

Name of Ohio State Initiating Faculty Member: _____

Name of Ohio State Sponsoring Department: _____

College: _____

Name of the International Partner: _____

Country: _____ City: _____

In order to facilitate the review of the proposed agreement, please provide a brief response to each of the following:

1) Provide a list of concrete products/outcomes that were produced/accomplished.

2) Describe the specific future activities planned as part of the continued partnership.

3) Will the department/college be providing financial resources to support this partnership?

Yes (complete 3a)

No

3a) If yes, please provide an itemized total amount of funds being committed, including but not limited to: salaries, honoraria, tuition fees, staffing, facilities, equipment, and in kind support.

4) Does the renewal partnership include plans for incoming international students, enrolling or participating in other activities at Ohio State?

Yes (complete 4a)

No

4a) If yes, please estimate numbers of students and provide details of activities.

5) Does the renewal partnership involve the exchange of visiting scholars*?

Department Details: <https://oia.osu.edu/inviting-scholars-to-ohio-state.html>

***Note** J-1 visiting scholars cannot be students at Ohio State. The J-1 visiting scholar designation can only be used for the purposes of research, observation and/or teaching.

Yes (complete 5a)

No

5a) If yes, please estimate numbers of scholars and provide details of activities.

6) Does the renewal partnership include plans for the establishment of a Student Exchange Program? <https://oia.osu.edu/exchange-students.html>

Yes (complete 6a)

No

6a) If yes, please estimate numbers of students and provide details of activities.

Please attach any additional, supporting documentation and include relevant documentation that addresses the points above.

Required Signatures

Through submission of this form and attachments to the Office of International Affairs, the sponsoring unit indicates its commitment to develop the international partnership agreement.

The Renewal Statement Form must be signed by the department chair and your college's international liaison.

Department Chair or designee (*required*):

Name: _____ Email: _____

Signature: _____ Date: _____

College International Liaison or designee (*required*):

Name: _____ Email: _____

Signature: _____ Date: _____

Please send copy of the completed Renewal Statement Form to:
Joanna Kukielka-Blaser at kukielka-blaser.1@osu.edu.



THE OHIO STATE UNIVERSITY

OFFICE OF INTERNATIONAL AFFAIRS

140 Enarson Classroom Building | 2009 Millikin Road | Columbus, Ohio 43210

614-292-6101 | oia.osu.edu