INTERNATIONAL STUDENTS

Concurrent Enrollment

To Be Completed by the Student (Please Print)

Last Name: __________________________________________________________

First Name: __________________________________________________________

Middle Name: _________________________________________________________

Campus ID: ____________________________________________________________

SEVIS ID Number: N00 ______ ______ ______ ______ ______ ______ Date of Birth (mm/dd/yyyy) ____/____/_______

Semester and Year for Concurrent Enrollment Request: ☐ Autumn ☐ Spring ☐ Summer _________

To Be Completed by the Academic Advisor at The Ohio State University (Please Print)

I, the academic advisor of the above named student, certify that he/she is a student at The Ohio State University. I verify that my advisee will take/is taking the following number of credit hours at The Ohio State University during the requested semester and year noted above:

In-class credit hours: ________ Online/distance credit hours: ________
(Minimum of 1 in-person credit hour required)

I consider my advisee to be a full-time student making normal progress toward a degree. I verify the work done at the other institution will integrate with the student’s course of study at The Ohio State University.

Printed Name of Advisor: __________________________________________________________

Signature of Advisor: __________________________________ Date (mm/dd/yyyy): ____/____/_______

Position Title: ___________________________________________________________________

Email: ____________________________ Office Phone: _________________________________
To Be Completed by the Academic Advisor at Secondary Institution (Please Print)

Name of Secondary Institution: ____________________________________________________________

I, an advisor at the secondary institution, verify that the student named above will take/is taking the following number of credit hours at the secondary institution during the requested semester and year noted above:

In-class credit hours: ______

Online/distance credit hours: ______

Printed Name of Advisor: ________________________________________________________________

Signature of Advisor: __________________________________ Date (mm/dd/yyyy): ___/___/_______

Position Title: _________________________________________________________________________

Email: ___________________________ Office Phone: __________________________________________

To Be Completed by the Office of International Affairs (Please Print)

☐ Approved  ☐ Denied

Signature: ___________________________________________ Date (mm/dd/yyyy): ___/___/_______

Please Note: A copy of your course schedule confirming your enrollment at the secondary institution must also be attached to the form when you submit it to OIA.
The Ohio State University recognizes Full Time Enrollment or Full Time Equivalency per semester as:

- **Undergraduate Students**: 12 Credit Hours
- **Graduate Students without Graduate Associate Position**: 8 Credit Hours
- **Graduate Students with Graduate Associate Position**: 8 Credit Hours
- **Graduate Students with Graduate Associate Position during Summer**: 4 Credit Hours
- **Graduate Students with University Fellowship**: 12 Credit Hours
- **Graduate Students with University Fellowship during Summer**: 6 Credit Hours
- **Post Candidacy PhD Students**: 3 Credit Hours

However, the regulations also state that there are certain circumstances that may justify enrollment in fewer credits at Ohio State than listed above. An F-1 student can be enrolled at Ohio State and at a different SEVIS-approved school at one time (Concurrent Enrollment), as long as the combined enrollment amounts to a full-time course of study.

The Concurrent Enrollment provision is applicable only to those who will be registered less than full-time at Ohio State and who are relying on enrollment at another school in order to meet the full-time enrollment requirement.

In order to be approved for Concurrent Enrollment please submit the Concurrent Enrollment form to OIA (signed by your Ohio State academic advisor and the advisor from the secondary institution) prior to the semester of Concurrent Enrollment starting. A copy of your course schedule confirming your enrollment at the secondary institution must also be attached to the form.

Please note: No more than three (3) online credit hours per semester may count towards the full-time enrollment requirement, and this remains true for students who are enrolled concurrently. Please ensure when submitting the Concurrent Enrollment form that a total of nine (9) in-person credits are being taken if you are also enrolled for online courses at either school.