OFFICE OF INTERNATIONAL AFFAIRS

INTERNATIONAL STUDENTS

J-1 Scholar Away from OSU for More Than One Month Request Form

J-1 Scholar Name: ______________________ Employee ID: ________________

OSU Host Department Name: ____________________________________________

According to U.S. Department of State policy, J-1 scholars cannot remain outside of the U.S. for more than 1 month and still maintain active J-1 status and Form DS-2019 unless they will:

• Maintain insurance coverage throughout their time away from the U.S. and
• Will continue to engage in their OSU J-1 program activity as stated on their DS-2019

To meet this requirement, please complete this form and attach:

• Proof of insurance coverage for the duration of your stay outside the U.S.
• A signed letter from your supervisor that addresses:
  o The on-going research plan for the continuation of your program objective while you are away from the U.S.
  o The dates you will be outside of the U.S.
  o Whether you will be paid or unpaid during this time

If you cannot submit documentation that meets the requirements listed above, your options are:

• Return to OSU in one month or less to maintain your current J-1 program.
• Complete your current J-1 program and return home, ending your current J-1 program. [Departure Form must be submitted]
  o For Research Scholars and Professors, this begins the 24-Month Repeat Participation Bar.
  o For some, it begins the 2-Year Home Residency Requirement.

J-1 Scholar Name __________________________________________________________

J-1 Scholar Signature __________________________ Date ________________

Supervisor Name __________________________________________________________

Supervisor Signature __________________________ Date ________________

Human Resource Professional (HRP): ________________________________________

HRP Signature __________________________ Date ________________

__________________________________________________________

OIA Advisor Signature __________________________ Date ________________

Approved _________ Denied _________