STEM OPT – Application Materials

- **Form G-1145, E-Notification of Application/Petition Acceptance** – This form is optional. If it is going to be included in the application, put it on top of the first page of your application materials. This form can be found at [https://www.uscis.gov/forms](https://www.uscis.gov/forms).

- **Form I-765, Application for Employment Authorization** – This form can be found at [https://www.uscis.gov/forms](https://www.uscis.gov/forms).

- **Form I-94** – A print out of your electronic I-94 card form (some students might also have a paper I-94 card and should include copies of that, as well). To access the I-94 go to [https://i94.cbp.dhs.gov/I94](https://i94.cbp.dhs.gov/I94).

- **Copy of Admission Stamp** – This stamp is found in your passport indicating the date you entered the country. The stamp will be marked F-1 D/S.

- **Valid Passport** – Photocopy of photo page, renewal page if original has expired, and pages showing amendments such as name changes, corrections, etc.

- **Form I-20s** – Students must include photocopies of all previous Form I-20s that have been issued. When making the photocopies please only include pages 1 and 2 of the Form I-20's (pages 1 and 3 for versions issued prior to March 2016). Each Form I-20 should have been signed by the student on page 1 prior to making the photocopy.

- **STEM OPT Endorsed Form I-20** – Student must include a photocopy of pages 1 and 2 of the OPT endorsed Form I-20. Each Form I-20 should have been signed by the student on page 1 prior to making the photocopy.

- **Two Identical Photographs** – Photograph instructions are found on the Form I-765 instructions under Required Documentation. Typically, locations/stores advertising “Passport Photos” are able to issue the required identical photographs. Please write your last name and I-94 number in pencil or felt tip pen on the back of each photo.

- **Previously Issued EADs** – Photocopies of any previous employment authorization documents (EAD)

- **Degree** – Photocopy of your degree from The Ohio State University.

- **Advising Report** – Downloadable from My Buckeye Link.

- **Official Transcript** – Available for ordering at [https://registrar.osu.edu/alumni/index_transcript.asp](https://registrar.osu.edu/alumni/index_transcript.asp). Because it is unclear whether USCIS will accept the printed PDF version of transcripts, we recommend choosing to order the paper hard copy. Once it arrives, you should mail it with your STEM application in its sealed original envelope.

- **Filing Fee for Form I-765 (increased to $550 beginning October 2, 2020)** – Check or money order payable to the U.S. Department of Homeland Security (highly recommended). To pay by credit card (Visa, MasterCard, American Express, or Discover), applicants will need to submit the Form G-1450, which can be found at [uscis.gov/forms](https://www.uscis.gov/forms). Please be sure to use a secured form of payment if choosing this option.