

## Group Travel Abroad Registration Form for Activities Abroad

- Form should be submitted to [Emma Cook](#), Global Health and Safety Specialist
- Assessments should be submitted **at least 60 days** in advance of travel. Early submission is encouraged. For travel planned in April, May and June, it is recommended to submit by the end of February.
- It is strongly recommended to submit the assessment prior to confirming travel and logistical arrangements.

### Departmental Contact Information

Organizing Department	
Name	
Ohio State email	
Phone	
Email	

### Group Emergency Contacts

Primary contact who will be abroad with the group	
Name	
Ohio State email	
24/7 phone	
Primary contact who will remain at Ohio State and can be contacted in case of emergency	
Name	
Ohio State email	
24/7 phone	

### Accompanying faculty and/or staff contact information (if applicable)

Name	
Role	
Ohio State email	
Phone	
Name	
Role	
Ohio State email	
Phone	

Name	
Role	
Ohio State email	
Phone	

**Travel Information**

Purpose of travel	
Destination and Dates(s)	(e.g. Berlin - 10/3/2023 - 10/31/2023)
Destination and Dates(s)	
Destination and Dates(s)	
Destination and Dates(s)	
Date of departure from U.S.	
Date of return to U.S.	

**Travel Advisories**

- Verify that your travel destination(s) is not currently to a risk designated country.
- Countries assigned an [overall risk rating](#) of **3.25 for undergraduate students and 3.5 for grad students** or with an active [U.S. Department of State travel advisory](#) level 3 or 4.
- Will require an ITPC assessment by a group leader.

Travel Advisory	<input type="checkbox"/> Level 1 – Exercise normal precautions <input type="checkbox"/> Level 2 – Exercise increased caution <input type="checkbox"/> Level 3 – Reconsider travel (Requires an ITPC assessment) <input type="checkbox"/> Level 4 – Do not travel (Requires an ITPC assessment)
Overall Risk Rating from Crisis24	<input type="checkbox"/> Rating 1 – No risk <input type="checkbox"/> Rating 2 – Low risk <input type="checkbox"/> Rating 3 – Moderate risk (Requires an ITPC assessment) <input type="checkbox"/> Rating 4 – High risk (Requires an ITPC assessment) <input type="checkbox"/> Rating 5 – Extreme risk (Requires an ITPC assessment)

**International Travel Insurance (for OIA use)**

Ohio State mandates international health insurance for all students and faculty traveling abroad.

<input type="checkbox"/> Charged directly to participating students accounts	<input type="checkbox"/> Students will purchase their own GeoBlue coverage at the OSU provided rates
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**Participant Information**

#	First Name	Last Name	.number	EMPLID
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**Accommodation Information**

Dates of stay	Name of accommodation	Street address	Website

